

**Minutes of Special Meeting
Souris River Joint Water Resource Board
Wednesday, November 20, 2024**

A special meeting of the board of directors of the Souris River Joint Board was called to order by Chairman David Ashley at 8:00 a.m. on Wednesday, November 20, 2024, after announcing that a quorum was present. The meeting was held via Microsoft Teams/Teleconference. Joint Board members in attendance were Dan Steinberger, Jason Sorenson and Tom Klein.

The draft minutes of the November 15, 2024 special meeting of the Agency Construction Manager (ACM) Selection Committee were reviewed.

Dan Steinberger moved to approve the minutes of the November 15, 2024 special meeting of the Agency Construction Manager (ACM) Selection Committee meeting. Jason Sorenson seconded the motion. The motion passed without opposition.

Jack Dwyer of Dwyer Law Office presented a draft agreement between ACM and Souris River Joint Board, a copy of which was contained in the special meeting Board Packet. Jack Dwyer indicated access is provided to any proposer of this agreement so that they have a starting point to know what is expected for negotiations. The Joint Board next reviewed the Request for Qualifications (RFQ) for ACM for Mouse River Park Bridge and discussed authorizing advertisement for proposals.

Jason Sorenson moved to approve the Request for Qualifications (RFQ) for ACM for Mouse River Park Bridge and authorization for advertisement for proposals. Dan Steinberger seconded the motion. A roll call vote was called. The motion passed without opposition.

Jack Dwyer advised that the North Dakota Century Code requires publication for three weeks and advised that the plan is to publish in Ward County (Minot Daily News) and Renville County (Renville County Farmer). Those publications would be on November 27, December 4 and December 11. The deadline for submissions would be December 19, 2024 at 1:00 p.m. Jack Dwyer indicated that the statutes require publication in a Builder's Exchange in addition to publication in the newspaper. Jason Sorenson indicated he is aware of the City of Minot using the Minot Builder's Exchange. Dennis Reep of HDR Engineering mentioned the option of Quest for notice to contractors. Dennis Reep also suggested targeting firms to make them aware of the project.

The next agenda item discussed by the Joint Board was the selection committee meeting date. Jack Dwyer advised that December 19, 2024 is the deadline for submission of proposals. The next step would be for the selection committee to review the proposals that were submitted. Dan Steinberger suggested holding the meeting on December 20, 2024. The selection committee meeting was set for 9:00 a.m. on Friday, December 20, 2024.

There being no other business on the Special Meeting Agenda, Chairman Ashley entertained a motion to adjourn the special meeting.

Dan Steinberger moved to adjourn the special meeting. Jason Sorenson seconded the motion. The motion passed without opposition.

Jack Dwyer
Legal Counsel