

Minutes of Meeting
Souris River Joint Water Resource Board
Thursday, November 5, 2020

A meeting of the board of directors of the Souris River Joint Water Resource Board was called to order by Chairman David Ashley at 4:00 p.m. on Thursday, November 5, 2020, by way of a Microsoft Teams video conference call. The speakerphone was available in the Broadway Conference Room at Ackerman-Estvold located at 1907 17th Street SE, Minot, North Dakota, and call in information was provided on the public notice for the meeting. Joint Board members attending the meeting were Chairman David Ashley, Dan Steinberger, Dan Jonasson, Tom Klein and Clif Issendorf. Chairman David Ashley called the meeting to order and announced that a quorum was present.

The Joint Board discussed the proposed Agenda for the meeting.

Clif Issendorf made a motion to approve the agenda, as amended. Dan Jonasson seconded the motion. The motion passed without opposition.

The draft minutes from the October 1, 2020, meeting were discussed.

Clif Issendorf made a motion to approve the Minutes from the October 1, 2020, Joint Board meeting. Dan Jonasson seconded the motion. The motion passed without opposition.

The Joint Board discussed the Budget Report included in the November Board Packet. Ryan Ackerman explained the Balance Sheet included in the Board Packet.

Dan Jonasson moved to approve the Budget Report included in the November Board Packet. Clif Issendorf seconded the motion. The motion passed without opposition.

The Joint Board discussed the Annual Financial Audit for fiscal years 2018-2019. Ryan Ackerman explained the audit report. Ryan Ackerman noted that a material weakness in the financial statement preparation and the segregation of duties were found. Both of these are due to the size of the organization and were deemed acceptable. Jack Dwyer explained the process for review of bank reconciliation.

Dan Jonasson moved to accept the financial audit report for 2018 and 2019 and authorize Brady, Martz & Associates to submit the report to the State of North Dakota included in the November Board Packet. Clif Issendorf seconded the motion. The motion passed without opposition.

The Joint Board discussed the bills set forth in the November Board Packet.

Dan Jonasson made a motion to approve the payment of bills in the amount of \$3,358,117.19. Clif Issendorf seconded the motion. A roll call vote was cast. The motion passed without opposition.

Jerry Bents from Houston Engineering provided the Joint Board with an update on Phase MI-1. Jerry Bents provided a drone video of the project to the Joint Board. A Project Status Report from Houston Engineering is contained in the November Board Packet.

Jerry Bents provided an update on Phase MI-4A design work. A Project Status Report from Houston Engineering is contained in the November Board Packet.

Jerry Bents provided an update on Phase MI-5 design work. A Project Status Report from Houston Engineering is contained in the November Board Packet.

Jason Westbrook provided an update to the Joint Board regarding construction of Phase MI-2/3. Jason Westbrook provided a drone video of the project to the Joint Board. A Project Status Report from Barr Engineering is contained in the November Board Packet. Dan Steinberger inquired about signage meant to keep people off the dikes. Ryan Ackerman indicated that the language has been drafted and is being reviewed. Dan Steinberger inquired if there would be any inherent liability if sledding occurred on the dikes. Clif Issendorf noted that thin ice could be a liability. Dan Jonasson stated that there aren't enough city personnel to monitor sledding.

Jason Westbrook provided an update to the Joint Board regarding construction of Phase BU-1. Jason Westbrook provided a drone video of the project to the Joint Board. A Project Status Report from Barr Engineering is contained in the November Board Packet. During construction, a sanitary sewer for a home line was cut. It was immediately taken care of.

Jason Westbrook provided an update to the Joint Board regarding construction of Phase WC-1. A Project Status Report from Barr Engineering is contained in the November Board Packet

Ryan Ackerman provided the Joint Board with an update regarding the StARR Program. A Status Report is contained in the November Board Packet. Ryan Ackerman noted that the land would be going up for sale next week.

Troy Borchard from HDR Engineering provided an update regarding Rural Bridges. A Project Status Report from HDR Engineering is contained in the November Board Packet.

The Joint Board took note of future meetings as set forth in the November Board Packet. Several important upcoming meetings were noted and discussed. Ryan Ackerman noted that the next meeting will be during the ND Water Convention and suggested holding a special meeting instead of the scheduled December meeting.

There being no further business to discuss, the meeting was adjourned.



Jack Dwyer
Legal Counsel