

Minutes of Meeting
Souris River Joint Water Resource Board
Thursday, October 5, 2023

A meeting of the board of directors of the Souris River Joint Water Resource District was called to order by Vice Chairman Tom Klein at 4:00 p.m. on Thursday, October 5, 2023, after announcing that a quorum was present. The meeting was held in Room 203 of the Minot Auditorium. Joint Board members in attendance were Tom Klein, Dan Steinberger, Clif Issendorf, and Jason Sorenson.

The Joint Board discussed the proposed Agenda for the meeting. Ryan Ackerman added demolition and site restoration Change Order No. 1 under Item No. 14, the Rural Program Update.

Dan Steinberger made a motion to approve the agenda for the meeting. Clif Issendorf seconded the motion. The motion passed without opposition.

The draft minutes of the September 7, 2023 regular meeting of the SRJB were discussed.

Dan Steinberger made a motion to approve the minutes from September 7, 2023 regular meeting. Jason Sorenson seconded the motion. The motion passed without opposition.

Ryan Ackerman presented the Budget Report and the Joint Board reviewed the Budget Report included in the October Board Packet. Ryan Ackerman explained the Balance Sheet and Budget Report.

The Joint Board reviewed and approved bills set forth in the October Board Packet totaling \$3,724,783.05. Chairman Ashley opened it up for questions from the Board on each bill being considered for approval.

Dan Steinberger moved to approve the payment of bills totaling \$3,724,783.05. Jason Sorenson seconded the motion. A roll call vote was cast. The motion passed without opposition.

Jerry Bents of Houston Engineering updated the Joint Board on Phase MI-1. A Project Status Report from Houston Engineering is contained in the October Board Packet. All seven of the lines between the pump discharge chamber and the pump station have been reset as part of the settlement agreement with Park Construction (three 20 inch lines and four 48 inch lines).

Jerry Bents updated on Phase MI-4. A Project Status Report from Houston Engineering is contained in the October Board Packet. There have been no significant updates since the last meeting. Cost estimates from CP Rail regarding the bridge reconstruction that they had requested as part of the project on Sixth Street are still awaited.

Jerry Bents updated on Phase MI-5. A Project Status Report from Houston Engineering is contained in the October Board Packet. Jerry Bents showed a drone video to the Joint Board to display the updates.

Jerry Bents updated the Joint Board on Phase MI-6. A Project Status Report from Houston Engineering is contained in the October Board Packet. The goal is to deliver 100% submittal by November 3, 2023. This would put things into position for the project to be bid a project that could start early in 2024.

Jason Westbrook of Barr Engineering updated the Joint Board on Phase MI-2C. A Project Status Report from is contained in the October Board Packet. The work is done with this phase. Shrub installation is the only thing holding up closing out the contract.

Jason Westbrook provided an update to the Joint Board regarding Phase MI-7. A Project Status Report is contained in the October Board Packet. Within the next four weeks, the 100% package should be done. A meeting was held last week with the park district and zoo district to discuss construction phasing over the next three years and a solid plan is coming together.

Jason Westbrook provided an update to the Joint Board regarding Phase WC-1. A Project Status Report is contained in the October Board Packet. Final payment for both phases were in the October Board Packet. With respect to Phase WC-1A, Wagner Construction is proposing a change order for a final accounting of all quantity underruns and overruns which is required to determine the final contract price. All adjustments to original bid quantities have been reviewed by the engineer and agreed to by the contractor. This revision results in an increase to the original contract price. Additionally, with respect to Phase WC-1B, Wagner Construction is proposing a change order for final account of all quantity underruns and overruns which is required to determine the final contract price. All adjustments to original bid quantities have been reviewed by the engineer and agreed to by the contractor. This revision results in an increase to the original contract price.

Clif Issendorf moved to (1) approve Change Order No. 3 for Phase WC-1A in the amount not to exceed \$13,275.88 and authorize the chairman to sign the agreement on behalf of the SRJB; and (2) approve Change Order No. 3 for Phase WC-1B in the amount not to exceed \$180,032.18 and authorize the chairman to sign the agreement on behalf of the SRJB. Dan Steinberger seconded the motion. A roll call vote was cast. The motion passed without opposition.

Jason Westbrook provided an update on Phase BU-1. A Project Status Report is contained in the October Board Packet. Bluestone is completing some landscaping work. Final payment for Phase C and D were not included in this month's packet because retainage is being held until paperwork is provided. Dan Steinberger asked about reactions of the community at the grand opening. Clif Issendorf commented that the community was happy the project was done and looked so good.

Ryan Ackerman provided the SRJB with a Rural Program Update. DL Barlie is proposing a change order for the removal of marked trees near the Velva Bridge and extension of the completion date.

Jason Sorenson moved to approve Change Order No. 1 in the amount not to exceed \$51,750 and extend the substantial completion date to December 15, 2023 and authorize the chairman to sign the agreement on behalf of the SRJB. Clif Issendorf seconded the motion. A roll call vote was cast. Tom Klein abstained. The motion passed without opposition.

Troy Borchard from HDR Engineering provided an update regarding Rural Bridges. A Project Status Report is contained in the October Board Packet. The plans, specifications, and engineer's estimate for the Mouse River Park Bridge Replacement are ready for review and approval. The preliminary engineer's estimate is provided in the October Board Packet.

Dan Steinberger moved to approve plans and specifications for the Mouse River Park Bridge and authorize advertisement for bids. Jason Sorenson seconded the motion. A roll call vote was cast. Tom Klein abstained. The motion passed without opposition.

Troy Borchard further updated that on Sawyer Bridge they are working with the contractor to recover an overpayment. On the Velva Bridge, the 60% plans and internal review will be distributed to NDDOT.

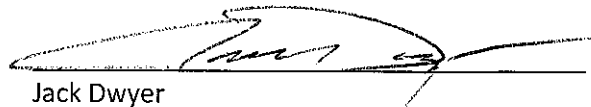
The Joint Board took note of future meetings and events as set forth in the October Board Packet.

Ryan Ackerman updated the Joint Board on the Russell Kramer Bridge. Bottineau County is moving forward with improvements to the Russell Kramer Bridge. Previously Bottineau County gave the SRJB \$25,000 in 2015 and \$50,000 in 2016. Bottineau County is looking to see if there is any amount that the SRJB is willing to contribute to the improvements to the Russell Kramer Bridge. The letter from the Bottineau County Commissioner is contained in the October Board Packet. Clif Issendorf questioned what the structure is made up of now and location of the bridge. Tom Klein called for a motion to direct a letter to Bottineau County to request GPS coordinates for the bridge.

Dan Steinberger moved to approve sending a letter to Bottineau County. Jason Sorenson seconded the motion. A roll call vote was cast. The motion passed without opposition.

There being no further business to discuss, the meeting was adjourned.

Dan Steinberger moved to adjourn the meeting. Clif Issendorf seconded the motion. The motion passed without opposition.



Jack Dwyer
Legal Counsel