

Minutes of Meeting

Souris River Joint Water Resource Board

Thursday, November 1, 2018

A regular meeting of the board of directors of the Souris River Joint Water Resource Board was called to order by Chairman David Ashley at 4:00 p.m. on Thursday, November 1, 2018, in the Community Room of the Minot Auditorium, in the City of Minot, North Dakota. Joint Board members attending the meeting were David Ashley, Dan Jonasson, Clif Issendorf, Roger Sauer and Tom Klein. A roster of those in attendance is attached as **Attachment A**. Chairman David Ashley called the meeting to order and announced that a quorum was present.

The Joint Board discussed the proposed Agenda for the meeting.

Roger Sauer moved to approve the agenda, as presented. Dan Jonasson seconded the motion. The motion passed without opposition.

The draft Minutes from the October 4, 2018, meeting were discussed.

Dan Jonasson made a motion to approve the Minutes from the October 4 meeting. Tom Klein seconded the motion. The motion passed without opposition.

The Joint Board discussed the Budget Report included in the November Board Packet. Ryan Ackerman provided information to the Joint Board regarding the Budget Report.

Roger Sauer moved to approve the Budget Report. Clif Issendorf seconded the motion. The motion passed without opposition.

Ryan Ackerman provided an update regarding the current audit for the previous two years of financial information. Ryan Ackerman indicated that the draft report had just been received by Ackerman's office. Ryan Ackerman indicated that the Joint Board had been keeping financial records on a cash basis, instead of an accrual basis, which is appropriate under the governmental accounting standards. In addition, one entry for a StARR program refund was counted as income instead of a reduction of expenses.

The Joint Board discussed bills. Ryan Ackerman provided an updated bill summary showing \$3,978,929.27 in bills, which is attached as **Attachment B**. Ryan Ackerman provided an explanation regarding the differences in bill summaries.

Dan Jonasson made a motion to approve the bills in the amount of \$3,978,929.27. Roger Sauer seconded the motion. The motion passed without opposition.

Jerry Bents from Houston Engineering provided the Joint Board with a presentation on Phase MI-1 construction, which included a drone video. Jerry Bents also provided an update to the Joint Board regarding the status of MI-5 design.

Jason Westbrook from Barr Engineering provided the Joint Board with an update for Phase MI-2/3 construction, which included a drone video. Jason Westbrook indicated that design on Phase BU-1 was progressing.

Dennis Reep from HDR Engineering provided an update to the Joint Board regarding the work being done in relation to the rural bridge replacements at the Mouse River Park, Sawyer, and Velva.

Ryan Ackerman provided an update to the Joint Board regarding the StARR Program. Ryan Ackerman indicated that the updated appraisals have been received in relation to the appeal hearings held in September, and that the StARR Appeals Committee will be convening to discuss.

Ryan Ackerman provided an update regarding the USACE Feasibility Update. The Chief's Report will be issued in February, 2019. Congress recently passed a WRDA bill (now known as America's Water Infrastructure Act of 2018), which did not provisionally authorize the Project.

Ryan Ackerman and Jack Dwyer discussed upcoming acquisitions for real property interests lying outside of the City of Minot's corporate limits with the Joint Board. Jack Dwyer directed the Joint Board's attention to a legal memorandum contained in the Board Packet at page 237. For acquisitions lying outside of the corporate limits of the City of Minot, the Joint Board discussed having Ackerman Estvold make the initial negotiations under the "quick take" eminent domain process for easement interests and under the traditional eminent domain process for fee title interests, and referring unsuccessful negotiations to Dwyer Law for formal process. Ryan Ackerman indicated that there was an estimated \$5 million of acquisitions, and that the acquisitions qualified for state cost share.

Clif Issendorf moved to approve the three proposed actions identified in the legal memorandum on page 239. Roger Sauer seconded the motion. The motion passed without opposition.

The Joint Board discussed upcoming meetings.

There being no further business, the meeting was adjourned.



Jack Dwyer
Legal Counsel



Sign-In
 November 1, 2018
 Minot Municipal Auditorium

Name	Organization
Ryan Ackerman	SRJB
Dusy Zimmerman	Ackerman-Esthold
Cliff Essendrop	Betro & SRJB
TERRY BENTIS	HOUSTON ENG.
Tom Kl...	SRJB
DENNIS REEP	HDR ENGINEERING
Jasa Westbrock	Karr
Shelly C. Weggen	Ward County
Roger Bauer	REWARD SRJB

Following this sheet are current bills to be considered by the SRJB. Pending no additions or corrections, the following actions are recommended: **Approve bills in the amount of \$3,978,929.27 as shown below.**



Firm	Project	Project Number	Acct	Cost	Page
Barr Engineering	SIARR Program	1974-14	6303	\$ 11,530.00	12
	Ward County Acquisition	1523-05	1100	\$ 3,517.50	24
	BU-1 Burlington	1974-19	6308	\$ 15,909.12	32
	Phase 2 and 3 Construction	1974-26	6316	\$ 179,350.85	56
	Maple Diverslon	1974-12	6322	\$ 35,199.75	89
	Outlaw Creek	1974-18	6307	\$ 3,085.78	95
	Tierrecita Villejo Levee Design	1974-13	6324	\$ 17,318.00	97
Houston Engineering	SWIF- Outfall Pipes	NA	6201	\$ 4,040.50	104
	MI-5 4 th Ave Tieback	1974-19	6308	\$ 230,372.76	105
	Phase MI-1	1974-22	6314	\$ 266,513.48	115
	Maple Diversion	1974-12	6322	\$ 22,047.89	144
Ackerman-Estvoid	Administration	N/A	6102	\$ 36,808.75	149
	ISRB Plan of Study	N/A	6203	\$ 22,585.00	154
	USACE Feasibility Study-WIK	1974-16	6306	\$ 390.00	156
Wagner Construction	Phase 2 and 3 Construction	1974-26	6316	\$ 1,726,772.47	157
Park Construction Company	Phase MI-1	1974-22	6314	\$ 1,072,116.63	185
HDR	BU-1MI5 Ind Ext Review	1974-19	6308	\$ 537.50	193
	Phase MI-1	1974-22	6314	\$ 7,500.78	194
	Phase 2 and 3 construction	1974-26	6316	\$ 7,500.78	194
Dig It Up Backhoe	SIARR Demolition & Site Resoraton	1974-14	6303	\$ 27,483.61	207
Dig It Up Backhoe	Ward County Acquisition	1523-05	1100	\$ 480.00	207
DL Barkle	SIARR Demolition & Site Resoration	1974-14	6303	\$ 1,928.50	209
Klimpel Excavating	SIARR Demolition & Site Resoration	1974-14	6303	\$ 8,550.00	211
Klimpel Excavating	SIARR Demolition & Site Resoration	1974-14	6303	\$ 3,731.60	213
Dwyer Law Office	Legal	N/A	6104	\$ 7,794.12	215
Midco	Franchise Utilities	1974-20	6309	\$ 10,246.55	217
City of Minot	Phase 2 and 3 Construction	1974-26	6316	\$ 114,204.09	218
Clara Sue Price	Phase 2 and 3 (Borrow Material)	1974-26	6316	\$ 67,646.63	Add. 1
Melissa Maasjo	Phase 2 and 3 (Borrow Material)	1974-26	6316	\$ 67,646.63	Add. 1
Eide Bally	Independent Audit	NA	6114	\$ 6,120.00	Add. 1
Total				\$ 3,978,929.27	



MOUSE RIVER PLAN

Souris River Joint Board
c/o Dwyer Law
1605 East Capitol Avenue
Bismarck, ND 58501

October 29, 2018

INVOICE

This invoice is for compensation for borrow material from the Price Borrow Site, as a part of MREFPP Phases MI-2 and MI-3.

Legal Description of Payment	Quantity (CY)	Rate	% interest in borrow	Amount
Borrow Quantity	300,391	\$	0.75 50%	\$ 112,646.63
Subtract Initial Payment		\$ 90,000.00	50%	\$ 45,000.00
TOTAL THIS INVOICE				\$ 67,646.63

Please remit payment to:

Clara Sue Price
3520 30th St NW
Minot ND 58703



Souris River Joint Board
c/o Dwyer Law
1605 East Capitol Avenue
Bismarck, ND 58501

October 29, 2018

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TOTAL THIS INVOICE				\$ 67,646.63

Please remit payment to:

Melissa Maasjo
3420 30th St NW
Minot ND 58703



CPAs & BUSINESS ADVISORS

INVOICE

Souris River Joint Board
PO Box 1516
Minot ND 58702-1516

Invoice #: E100712400
Client #: 191692
Invoice Total: \$7,650.00
Total Balance Due: \$7,650.00

Please return top portion with payment

Invoice Is Due Upon Receipt

Progress billing related to the audit of the financial statements for the years
ended December 31, 2016 and December 31, 2017 7,650.00

Total Balance Due \$ 7,650.00

Date: 09/30/18 Invoice #: E100712400 Souris River Joint Board

Page: 1

Pay by Mail:

Eide Bailly LLP

1730 Burnt Boat Loop, Ste. 100 | P.O. Box 1914 | Bismarck, ND 58502-1914

Phone 701.255.1091 | Fax 701.224.1582

Pay Online: www.eidebailly.com/PayBill

Pay by ACH:

ACH Routing # 091310521

Bell Bank Checking Acct # 650200454

Acct Name: Eide Bailly LLP-Bismarck Office

Monthly 1.0% Late Fee Accrued on Balances Over 30 Days Past Due