

Minutes of Meeting
Souris River Joint Water Resource Board
Thursday, July 9, 2020

A meeting of the board of directors of the Souris River Joint Water Resource Board was called to order by Chairman David Ashley at 4:00 p.m. on Thursday, July 9, 2020, by way of a WebEx conference call. The speakerphone was located in the Broadway Conference Room at Ackerman-Estvold located at 1907 17th Street SE, Minot, North Dakota, and call in information was provided on the public notice for the meeting. Joint Board members attending the meeting were Chairman David Ashley, Dan Steinberger, Dan Jonasson, Clif Issendorf and Tom Klein. Chairman David Ashley called the meeting to order and announced that a quorum was present.

The Joint Board discussed the proposed Agenda for the meeting. Ryan Ackerman requested that a fiscal addendum be discussed and a technology update and a discussion regarding the transition back to regular in-person meetings be added to the agenda.

Dan Jonasson made a motion to approve the agenda, as amended. Dan Steinberger seconded the motion. The motion passed without opposition.

The draft Minutes from the June 4, 2020, meeting were discussed.

Dan Jonasson made a motion to approve the Minutes from the June 4, 2020, Joint Board meeting. Tom Klein seconded the motion. The motion passed without opposition.

The Joint Board discussed the Budget Report included in the July Board Packet. Ryan Ackerman explained the Balance Sheet included in the Board Packet.

Dan Jonasson moved to approve the Budget Report included in the July Board Packet. Tom Klein seconded the motion. The motion passed without opposition.

The Joint Board discussed the slope mower bid details found in the July Board Packet. Dan Steinberger asked whether these types of mowers were reliable. Dan Jonasson stated that these mowers have been very reliable for the City of Minot.

Clif Issendorf made a motion to approve the slope mower bid of \$46,499 from Swanston Equipment. Dan Jonasson seconded the motion. A roll call vote was cast. The motion passed without opposition.

The Joint Board discussed the bills as set forth in the July 2020 Board Packet. Dan Steinberger inquired about the notes and billing on the park construction invoice from Houston Engineering. Jerry Bents explained that the notes are for the contractors to understand adjustments. Clif Issendorf inquired about the Computer Store invoice. Ryan Ackerman stated that this is the equipment approved at the April 2020 meeting. Chairman David Ashley provided an opportunity for questions on bills.

Clif Issendorf made a motion to approve the payment of bills in the amount of \$2,357,773.16. Dan Jonasson seconded the motion. A roll call vote was cast. The motion passed without opposition.

Ryan Ackerman discussed the billing cut off for the fiscal year. Bills in the amount of \$2,029,497.15 are seeking to be approved in order for the State Water Commission to balance their books. The details are set forth in an addendum to the July Board packet. Chairman David Ashley provided an opportunity for questions on bills.

Dan Jonasson made a motion to approve the payment of bills in the amount of \$2,029,497.15. Clif Issendorf seconded the motion. A roll call vote was cast. The motion passed without opposition.

Jerry Bents from Houston Engineering provided the Joint Board with an update on Phase MI-1. Jerry Bents provided a drone video of the project to the Joint Board. A Project Status Report from Houston Engineering is contained in the July Board Packet.

Jerry Bents provided an update on MI-4A. A Project Status Report from Houston Engineering is contained in the July Board Packet. The Joint Board discussed the Strata Corporation bid details are found in the July Board Packet. This bid is for the construction of Phase MI-4A: Maple Diversion utility relocations. Dan Jonasson added that the Minot City Council reviewed and moved to recommend approval of the bid.

Dan Jonasson made a motion to approve the Strata Corporation bid of \$3,265,765.60 and authorize the chairman to sign the contract documents. Dan Steinberger seconded the motion. A roll call vote was cast. The motion passed without opposition.

Jerry Bents provided an update on Phase MI-5 design work. A Project Status Report from Houston Engineering is contained in the July Board Packet.

Jason Westbrook provided an update to the Joint Board regarding construction of Phase MI-2/3. Jason Westbrook provided a drone video of the project to the Joint Board. A Project Status Report from Barr Engineering is contained in the July Board Packet.

Jason Westbrook provided an update to the Joint Board regarding construction of Phase BU-1. A Project Status Report from Barr Engineering is contained in the July Board Packet. Change Order 5 was discussed by the Joint Board. This change order would grant a winter suspension of the contract times. Change Order 6 was discussed by the Joint Board. This change order would adjust the contract time to shift final completion of the work to May 17, 2020.

Clif Issendorf moved to approve Change Order 5. Dan Jonasson seconded the motion. A roll call vote was cast. The motion passed without opposition.

Dan Jonasson moved to approve Change Order 6. Dan Steinberger seconded the motion. A roll call vote was cast. The motion passed without opposition.

Ryan Ackerman provided the Joint Board with an update regarding the StARR Program. A Status Report is contained in the July Board Packet. Change Order 2 was discussed. This change order would approve an 18-day extension for DL Barkie, shifting final completion from June 12, 2020 to June 30, 2020. Advertising for bids for the StARR demolition and site restoration was discussed.

Clif Issendorf moved to approve Change Order 2. Dan Jonasson seconded the motion. A roll call vote was cast. The motion passed without opposition.

Clif Issendorf moved to approve bids for the 2020 StARR demolition and site restoration. Dan Steinberger seconded the motion. A roll call vote was cast. The motion passed without opposition.


Troy Borchard from HDR Engineering provided an update regarding Rural Bridges. A Project Status Report from HDR Engineering is contained in the July Board Packet.

The Joint Board took note of future meetings as set forth in the July Board Packet. Several important upcoming meetings were noted and discussed.

Ryan Ackerman gave a technology update. The laptops have been received, and they will be distributed to each board member. An orientation to the technology will be scheduled with each member of the Joint Board. Dan Steinberger asked whether it was possible to have an in-person orientation. Ryan Ackerman agreed to that and would work with each board member to do what works best for them.

Ryan Ackerman gave a future meeting format update. The rise in COVID-19 cases in the state are to be noted. David Ashley stated that month-by-month decisions on whether to have in-person meetings should be made. The August 6, 2020 meeting will remain remote. Dan Steinberger pointed out that the rural bridges meetings may be a problem and the Joint Board should encourage attendees to social distance and wear a mask. Dan Steinberger suggested the Joint Board provide masks for attendees. Clif Issendorf suggested that other means of getting the information, besides attending the meetings in person be available (i.e. call in number or live stream).

There being no further business to discuss, the meeting was adjourned.



Jack Dwyer
Legal Counsel