

**Minutes of Meeting
Souris River Joint Water Resource Board
Monday, July 10, 2023**

A special meeting of the board of directors of the Souris River Joint Water Resource District was called to order by Chairman David Ashley at 10:00 a.m. on Monday, July 10, 2023, after announcing that a quorum was present. The meeting was held via Microsoft Teams/Teleconference. Joint Board members in attendance were Tom Klein, Dan Jonasson, Dan Steinberger and Clif Issendorf.

The Joint Board discussed the proposed Agenda for the meeting.

Clif Issendorf made a motion to approve the agenda for the meeting. Tom Klein seconded the motion. The motion passed without opposition.

The draft minutes of the June 1, 2023 regular meeting of the SRJB were discussed. Dan Steinberger noted a correction of Estevan (which had been spelled Esteban).

Dan Jonasson made a motion to approve the minutes as corrected from the June 1, 2023 regular meeting. Tom Klein seconded the motion. The motion passed without opposition.

Ryan Ackerman presented the Budget Report and the Joint Board reviewed the Budget Report included in the July Board Packet. Ryan Ackerman explained the Balance Sheet and Budget Report.

Clif Issendorf moved to approve the Budget Report. Tom Klein seconded the motion. The motion passed without opposition.

The Joint Board reviewed and approved bills set forth in the July Board Packet totaling \$6,639,764.13. Chairman Ashley opened it up for questions from the Board on each bill being considered for approval. Dan Steinberger questioned whether the bills could be received sooner. Ryan Ackerman agreed but explained the time crunch due to the end of biennium for the state and today is the deadline for bills.

Dan Jonasson moved to approve the payment of bills totaling \$6,639,764.13. Dan Steinberger seconded the motion. A roll call vote was cast. The motion passed without opposition.

The Joint Board next considered a contract amendment. Jason Westbrook of Barr Engineering presented details of a contract amendment for Phase MI-7. Jason Westbrook explained that 20 structures are being impacted or relocated. This amendment is for the work toward the planning, engineering, design, and permitting of MI-7 MREFPP.

Dan Steinberger moved to approve Amendment 1 with Barr Engineering in an amount not to exceed \$1,010,000.00 and authorize the chairman to sign the agreement. Dan Jonasson seconded the motion. A roll call vote was cast. The motion passed without opposition.

Jerry Bents of Houston Engineering updated the Joint Board on Phase MI-1. The contractor is continuing to work through the punch list items. Work is expected to be complete this Fall and final submittals will be early Spring of 2024. A Project Status Report from Houston Engineering is contained in the July Board Packet.

Jerry Bents updated on Phase MI-4. A Project Status Report from Houston Engineering is contained in the July Board Packet. The analysis from CP Rail with respect to the Sixth Street Bridge is expected mid or late July, which will address what will be required to change the bridge from a Fixed Structure to a Bali Stack Bridge. That information will give help give direction on moving the project forward.

Jerry Bents updated on Phase MI-5. A Project Status Report from Houston Engineering is contained in the July Board Packet. Wagner Construction has been doing a lot of work, as reflected in the bills last month. A lot of work is happening all along the corridor. The first floodwall footing is expected to be poured in July. On the south side of the project, the asphalt is in place for Fourth Avenue – there is access now again for the public from Seventh Street coming through to Fourth Avenue.

Jerry Bents presented Change Order No. 14 on Phase MI-5. This change order is needed to appropriately compensate the contractor for the actual quantity of electrical work in the area of the pump station and gateway. The scale on the electrical site plan was plotted as the incorrect scale on the issued for construction drawings. Details are contained in the July Board Packet.

Dan Jonasson moved to approve Change Order No. 14 in an amount not to exceed \$75,216.25 and authorize the Chairman to sign the agreement. Dan Steinberger seconded the motion. A roll call vote was cast. The motion passed without opposition.

Jerry Bents updated the Joint Board on Phase MI-6. A Project Status Report from Houston Engineering is contained in the July Board Packet. This phase is between 90-100% complete with design.

Jason Westbrook of Barr Engineering updated the Joint Board on Phase MI-2C. A Project Status Report from is contained in the July Board Packet. Wagner has one submittal left to complete – televising of the storm sewer (running the camera for a quality check), which was scheduled for July 10, 2023.

Jason Westbrook provided an update to the Joint Board regarding Phase MI-7. A Project Status Report is contained in the July Board Packet.

Jason Westbrook provided an update to the Joint Board regarding Phase WC-1. A Project Status Report is contained in the July Board Packet. This project will be ready for final payment next month.

Jason Westbrook provided an update on Phase BU-1. A Project Status Report is contained in the July Board Packet. The last phase under contract is nearly complete. Substantial completion is expected July 29, 2023. Final completion is slated for September.

Ryan Ackerman provided an update on the Rural Program. Public meetings were held on June 26-27 in Mohall and Velva, respectively, to solicit feedback on the SRJB's Rural Flood Assistance and Risk Mitigation for Trapped Water (FARM-TW) Program. The program guidelines were originally presented to the SRJB in December 2021 and were adopted by the SRJB in February 2022. The meeting in Mohall was attended by four people. The meeting in Velva was attended by approximately thirty people. Staff is in the process of compiling meeting notes, questions and comments from the meetings and will send them to the SRJB once available. The presentation information is contained in the July Board Packet.

Ryan Ackerman updated the Joint Board on the StARR Program. After re-advertising the remaining Kohlman buildings for resale, no bids were received. As such, the next step in the process is to secure bids

for demolition of the house and restoration of the property. Following the site restoration, the land will be conveyed to the Minot Park District as previously agreed to by the SRJB.

Tom Klein moved to authorize advertisement for bids for the demolition of the former Kohlman buildings. Dan Jonasson seconded the motion. A roll call vote was cast. The motion passed without opposition.

Troy Borchard from HDR Engineering provided an update regarding Rural Bridges. A Project Status Report is contained in the July Board Packet. On Mouse River Park, the signed approval for a 408 permit was received from the USACE last week. On the Sawyer bridge, a ribbon cutting is scheduled for 1:00 p.m. today. On Velva, work continues to create a workable plan with NDDOT.

The Joint Board took note of future meetings and events as set forth in the July Board Packet. A ribbon cutting for the Sawyer Bridge is at 1:00 p.m. today. The next regular meeting of the Joint Board is scheduled for Thursday, August 3, 2023 at 4:00 p.m. in Minot, North Dakota.

There being no further business to discuss, the meeting was adjourned.

Tom Klein made a motion to adjourn. Dan Steinberger seconded the motion. The motion passed without opposition.



Jack Dwyer
Legal Counsel