

Minutes of Meeting

Souris River Joint Water Resource Board

Thursday, June 7, 2018

A regular meeting of the board of directors of the Souris River Joint Water Resource Board was called to order by Chairman David Ashley at 4:00 p.m. on Thursday, June 7, 2018, in the Community Room of the Minot Auditorium, Minot, North Dakota. Joint Board members attending the meeting were David Ashley, Clif Issendorf, Roger Sauer and Tom Klein. Dan Jonasson was absent. Chris Bader from the State Water Commission appeared by telephone.

The Joint Board discussed the proposed Agenda for the meeting. Discussion ensued regarding the addition of City Manager Tom Barry to present on sales tax issues as an additional agenda item.

Roger Sauer moved to approve the agenda as modified. Clif Issendorf seconded the motion. The motion was approved without opposition.

The draft Minutes from the May 3, 2018 and May 23, 2018 meetings were discussed.

Roger Sauer made a motion to approve the Minutes from the May 3, 2018 and May 23, 2018 meeting. Clif Issendorf seconded the motion. The motion passed without opposition.

The Joint Board discussed the Budget Report attached as Page 10 to the June Meeting Agenda. Ryan Ackermann explained the negative \$41,084.58 figure to date. Reimbursements are coming in to make up for this negative balance and the Corp payment is being advanced.

Roger Sauer made a motion to approve the budget report. Clif Issendorf seconded the motion. The motion passed without opposition.

Ryan Ackermann explained engineering contract amendments on page 12, which contained an error of \$113,034.00. The Joint Board discussed Amendments to Page 12. Ryan explained Independent External Peer Review (HDR Engineering). The following amendments were discussed:

- a. Amending the design of Phase MI-1 for Houston Engineering to \$255,099;
- b. Amending the design contract for Phase MI-2/3 for Barr Engineering to \$235,478; and
- c. Amending the construction engineering contract for Barr Engineering to \$60,000 for MI-2A.

Clif Issendorf questioned whether retainage has been withheld from contracts until everything complete, to which the Board answered it was withheld.

Tom Klein made a motion to approve the contract amendments. Roger Sauer seconded the motion. The motion passed without opposition.

The Joint Board next discussed bills and Ryan Ackerman explained various expenses.

Cliff Issendorf moved to approve the bills. Roger Sauer seconded the motion. The motion was approved without opposition.

Jerry Bents from Houston provided the Joint Board with an update on Phase MI-1 and Phase MI-5

Jason Westbrook from BARR provided the Joint Board with an update on Phase MI-2/3 construction and BU-1

Emily Huettl provided the Joint Board with an update on the StARR Program. Emily Huettl indicated that StARR had 120 structures and three relocations. There were recommendations made for a policy for closing out the program and demolition.

Tom Klein made a motion to approve the policies for closing out on the StARR Program. Cliff Issendorf seconded the motion. The motion passed without opposition.

The Board discussed policy recommendations.

Cliff Issendorf moved to approve the policy recommendations. There was no second to the motion.

The next item of discussion was U.S. Army Corps Engineers (USACE) two memos on feasibility study.

A report was given on U.S. Geological Survey (USGS), for which the board pays \$7,500 annually.

The next item of discussion was on Contract Recommendations. The attached contains a summary of the recommendations. The work falls within the budget amounts for the first three phases.

Roger Sauer made a motion to approve the contract recommendations. Tom Klein seconded the motion. The motion passed without opposition.

David Ashley reported on meetings.

Tom Barry, Minot City Manager, reported as part of the additional agenda item, as follows:

1. Flood control– top priority
2. Revised projections – local share
3. 30% drop in sales tax reserves
4. ½ cent sales tax
5. Minot cannot fund the local share. Sales tax was inadequate and need additional local revenues.

There being no further business, the meeting was adjourned.


Jack Dwyer
Legal Counsel

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE DEPARTMENT OF THE ARMY
AND THE
SOURIS RIVER JOINT WATER RESOURCE BOARD
FOR WORK PROVIDED OR PERFORMED
PRIOR TO EXECUTION OF
A
PROJECT PARTNERSHIP AGREEMENT
FOR
SOURIS RIVER BASIN FLOOD RISK MANAGEMENT PROJECT

THIS MEMORANDUM OF UNDERSTANDING (hereinafter the "MOU") is entered into this _____ day of _____, _____, by and between the Department of the Army (hereinafter the "Government"), represented by the U.S. Army Engineer St. Paul District (hereinafter the "District Engineer") and Souris River Joint Water Resource Board (hereinafter the "Non-Federal Interest"), represented by its Chairperson.

WITNESSETH, THAT:

WHEREAS, Section 221(a) of the Flood Control Act of 1970, as amended by Section 2003 of the Water Resources Development Act of 2007, provides that a cost sharing partnership agreement may provide credit for the value of materials or services provided before the execution of such cost sharing partnership agreement if the Secretary and the non-Federal interest enter into an agreement under which the non-Federal interest shall carry out such work and only work carried out following the execution of such agreement shall be eligible for credit;

WHEREAS, the Non-Federal Interest understands and acknowledges that any credit for eligible in-kind contributions will be afforded only toward the required non-Federal contribution of funds (i.e. cash contribution) under the Project Partnership Agreement for the project or separable element of the project except such credit will not be afforded toward the non-Federal requirement to provide in cash 5 percent of the costs allocated to structural flood damage reduction; and

WHEREAS, by letter dated _____, the Non-Federal Interest stated its intent to perform certain work (hereinafter the "Proposed Work", as defined in Paragraph 1 of this MOU) prior to the execution of the Project Partnership Agreement for the Souris River Basin Flood Risk Management Project at Minot, North Dakota.

NOW, THEREFORE, the Government and the Non-Federal Interest agree as follows:

1. The Non-Federal Interest shall provide or perform the Proposed Work in accordance

with the terms and conditions of this MOU. The Proposed Work shall consist of constructing permanent levees along the banks of the Mouse River, the Maple Diversion Channel, river closure structures, realignments to 2nd Avenue and 6th Street in Minot, and a railroad bridge relocation as generally described in the letter from the Non-Federal Interest.

2. The Non-Federal interest shall develop all necessary engineering plans and specifications for the Proposed Work.
3. The Non-Federal Interest shall complete all necessary environmental coordination and obtain all applicable Federal, State, and local permits required for the performance of the Proposed Work.
4. The Non-Federal Interest shall comply with the applicable provisions of the Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970, Public Law 91-646, as amended (42 U.S.C. 4601-4655), and the Uniform Regulations contained in 49 C.F.R. Part 24, in acquiring lands, easements, and rights-of-way required for construction and subsequent operation and maintenance of the Proposed Work, and inform all affected persons of applicable benefits, policies, and procedures in connection with said Act.
5. Nothing in this MOU creates any duty, obligation, or responsibility for the Government. Any activity undertaken by the Non-Federal Interest for the implementation of the Proposed Work is solely at the Non-Federal Interest's own risk and responsibility.
6. The Non-Federal Interest shall keep books, records, documents, and other evidence pertaining to costs and expenses incurred pursuant to this MOU to the extent and in such detail as will properly reflect total costs for the Proposed Work and the Non-Federal Interest shall make such evidence available for inspection and audit by authorized representatives of the Government.
7. The Non-Federal Interest understands that any costs incurred for the clean-up of hazardous material regulated by the Comprehensive Environmental Response, Compensation, and Liability Act (hereinafter "CERCLA"; 42 U.S.C. Sections 9601-9675), that may exist in, on, or under lands, easements, or rights-of-way required for the Proposed Work are a Non-Federal Interest responsibility and that no credit shall be afforded for such clean-up costs. In addition, the Non-Federal Interest understands that as between the Government and the Non-Federal Interest, the Non-Federal Interest shall be considered the operator of the Proposed Work for the purposes of CERCLA liability. To the maximum extent practicable, the Non-Federal Interest shall operate, maintain, repair, replace, and rehabilitate the Proposed Work in a manner that will not cause liability to arise under CERCLA.
8. The parties to this MOU shall each act in an independent capacity in the performance of their respective functions under this MOU, and neither party is to be considered the officer, agent, or employee of the other.

9. The Non-Federal Interest understands that to be eligible for credit for the costs of the Proposed Work:

a. The Government must make a determination that the Proposed Work is integral to the project;

b. The Proposed Work shall be subject to a review or on-site inspection, as applicable, and certification by the Government that the work was accomplished in a satisfactory manner and in accordance with applicable Federal laws, regulations, and policies;

c. The costs for the Proposed Work that may be eligible for credit shall be subject to an audit by the Government to determine the reasonableness, allocability, and allowability of such costs;

d. The costs incurred for the Proposed Work are not subject to interest charges, nor are they subject to adjustment to reflect changes in price levels between the time the Proposed Work is completed and the time that credit may be afforded;

e. The Non-Federal Interest shall not use Federal program funds (either funds or grants provided by a Federal agency as well as any non-Federal matching share or contribution that was required by such Federal agency for such program or grant) for the Proposed Work unless the Federal agency providing the Federal portion of such funds verifies in writing that expenditure of such funds for such purpose is expressly authorized by Federal law;

f. Only the costs of the Proposed Work that do not exceed the Government's estimate of the cost of such work if the work been accomplished by the Government may be eligible for credit;

g. Any contract awarded for the Proposed Work shall include provisions consistent with all applicable Federal laws and regulations and the Non-Federal Interest shall comply with all applicable Federal and State laws and regulations, including, but not limited to Section 601 of the Civil Rights Act of 1964, Public Law 88-352 (42 U.S.C. 2000d), and Department of Defense Directive 5500.11 issued pursuant thereto, as well as Army Regulation 600-7, entitled "Nondiscrimination on the Basis of Handicap in Programs and Activities Assisted or Conducted by the Department of the Army";

h. The Non-Federal Interest must comply with applicable Federal labor laws covering non-Federal construction, including but not limited to, 40 U.S.C. 3141-3148 and 40 U.S.C. 3701-3708 (revising, codifying and enacting without substantive change the provisions of the Davis-Bacon Act (formerly 40 U.S.C. 276a *et seq.*), the Contract Work Hours and Safety Standards Act (formerly 40 U.S.C. 327 *et seq.*), and the Copeland Anti-Kickback Act (formerly 40 U.S.C. 276c)); and

i. Crediting for the costs of the Proposed Work may be withheld, in whole or in part, as a result of the Non-Federal Interest's failure to comply with the terms of this MOU.

10. If the parties agree to enter into a Project Partnership Agreement for the Souris River Basin Flood Risk Management Project at Minot, North Dakota, then the Project Partnership Agreement will contain provisions regarding affording credit for costs of the Proposed Work, if the Secretary determines that the Proposed Work is integral to the project.


11. Execution of this MOU shall not be interpreted as a Federal assurance regarding later approval of any project; shall not commit the United States to any type of reimbursement or credit for the Proposed Work; does not alter any process to be followed by the Government in making a determination to execute a future Project Partnership Agreement; nor does it provide any assurance that any future agreement will ever be executed for the project, the Proposed Work, or any portion of the project. Further, this MOU shall not be interpreted to signify any Federal participation in or commitment to the project or the Proposed Work. Finally, this MOU shall not be construed as committing the Government to assume any responsibility placed upon the Non-Federal Interest or any other non-Federal entity or as preventing the Government from modifying the project that could result in the Proposed Work performed by the Non-Federal Interest no longer being an integral part of the design of the project.

IN WITNESS WHEREOF, the parties hereto have executed this MOU, which shall become effective upon the date it is signed by the District Engineer.

DEPARTMENT OF THE ARMY

SOURIS RIVER JOINT WATER
RESOURCE BOARD

BY: _____
Samuel L. Calkins
Colonel, District Engineer

BY:  _____
David Ashley
Chairperson


DATE: _____

DATE: 6-7-2018

CERTIFICATE OF AUTHORITY

I, Michael Dwyer, do hereby certify that I am the principal legal officer of the Souris River Joint Water Resource Board, that the Souris River Joint Water Resource Board is a legally constituted public body with full authority and legal capability to perform the terms of the MOU between the Department of the Army and the Souris River Joint Water Resource Board in connection with the Proposed Work to be provided or performed prior to execution of a Project Partnership Agreement for the Souris River Basin Flood Risk Management Project at Minot, North Dakota and that the persons who have executed this MOU on behalf of the Souris River Joint Water Resource Board have acted within their statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification this
8th day of June 2018



Michael Dwyer
Lead Counsel, Souris River Joint Water Resource Board

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE DEPARTMENT OF THE ARMY
AND THE
SOURIS RIVER JOINT WATER RESOURCE BOARD
FOR WORK PROVIDED OR PERFORMED
PRIOR TO EXECUTION OF
A
DESIGN AGREEMENT
FOR
SOURIS RIVER BASIN FLOOD RISK MANAGEMENT PROJECT

THIS MEMORANDUM OF UNDERSTANDING (hereinafter the "MOU") is entered into this _____ day of _____, _____, by and between the Department of the Army (hereinafter the "Government"), represented by the U.S. Army Engineer St. Paul District (hereinafter the "District Engineer") and Souris River Joint Water Resource Board (hereinafter the "Non-Federal Interest"), represented by its Chairperson.

WITNESSETH, THAT:

WHEREAS, Section 221(a) of the Flood Control Act of 1970, as amended by Section 2003 of the Water Resources Development Act of 2007, provides that a cost sharing partnership agreement may provide credit for the value of materials or services provided before the execution of such cost sharing partnership agreement if the Secretary and the non-Federal interest enter into an agreement under which the non-Federal interest shall carry out such work and only work carried out following the execution of such agreement shall be eligible for credit;

WHEREAS, the Non-Federal Interest understands and acknowledges that any credit for eligible in-kind contributions will be afforded only toward the required non-Federal contribution of funds (i.e. cash contribution) under the Design Agreement and ultimately the Project Partnership Agreement for the project or separable element of the project except such credit will not be afforded toward the non-Federal requirement to provide in cash 5 percent of the costs allocated to structural flood damage reduction; and

WHEREAS, by letter dated _____, the Non-Federal Interest stated its intent to perform certain work (hereinafter the "Proposed Work", as defined in Paragraph 1 of this MOU) prior to the execution of the Design Agreement for the Souris River Basin Flood Risk Management Project at Minot, North Dakota.

NOW, THEREFORE, the Government and the Non-Federal Interest agree as follows:

1. The Non-Federal Interest shall provide or perform the Proposed Work in accordance with the terms and conditions of this MOU. The Proposed Work shall consist of

designing permanent levees along the Mouse River, the Maple Diversion, river closure structures, realignments to 2nd Avenue and 6th Street in Minot, and a railroad bridge relocation as generally described in the letter from the Non-Federal Interest.

2. The Non-Federal Interest shall keep books, records, documents, and other evidence pertaining to costs and expenses incurred pursuant to this MOU to the extent and in such detail as will properly reflect total costs for the Proposed Work and the Non-Federal Interest shall make such evidence available for inspection and audit by authorized representatives of the Government.

3. The parties to this MOU shall each act in an independent capacity in the performance of their respective functions under this MOU, and neither party is to be considered the officer, agent, or employee of the other.

4. Nothing in this MOU creates any duty, obligation, or responsibility for the Government. Any activity undertaken by the Non-Federal Interest for the implementation of the Proposed Work is solely at the Non-Federal Interest's own risk and responsibility.

5. The Non-Federal Interest understands that to be eligible for credit for the costs of the Proposed Work:

a. The Government must make a determination that the Proposed Work is integral to the design of the project;

b. The Proposed Work shall be subject to a review by the Government to verify that all engineering, real estate, and environmental analyses or other items performed or provided are accomplished in a satisfactory manner and in accordance with applicable Federal laws, regulations, and policies;

c. The costs for the Proposed Work that may be eligible for credit shall be subject to an audit by the Government to determine the reasonableness, allocability, and allowability of such costs;

d. The costs incurred for the Proposed Work are not subject to interest charges, nor are they subject to adjustment to reflect changes in price levels between the time the Proposed Work is completed and the time that credit may be afforded;

e. The Non-Federal Interest shall not use Federal program funds (either funds or grants provided by a Federal agency as well as any non-Federal matching share or contribution that was required by such Federal agency for such program or grant) for the Proposed Work unless the Federal agency providing the Federal portion of such funds verifies in writing that expenditure of such funds for such purpose is expressly authorized by Federal law;

f. Only the costs of the Proposed Work that do not exceed the Government's

estimate of the cost of such work if the work been accomplished by the Government may be eligible for credit;

g. Any contract awarded for the Proposed Work shall include provisions consistent with all applicable Federal laws and regulations and the Non-Federal Interest shall comply with all applicable Federal and State laws and regulations, including, but not limited to Section 601 of the Civil Rights Act of 1964, Public Law 88-352 (42 U.S.C. 2000d), and Department of Defense Directive 5500.11 issued pursuant thereto, as well as Army Regulation 600-7, entitled "Nondiscrimination on the Basis of Handicap in Programs and Activities Assisted or Conducted by the Department of the Army"; and

h. Crediting for the costs of the Proposed Work may be withheld, in whole or in part, as a result of the Non-Federal Interest's failure to comply with the terms of this MOU.

6. If the parties agree to enter into a Design Agreement for the Souris River Basin Flood Risk Management Project at Minot, North Dakota then the Design Agreement will contain provisions regarding affording credit for costs of the Proposed Work, if the Secretary determines that the Proposed Work is integral to the design of the project.

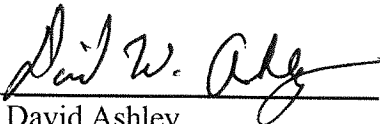
7. Execution of this MOU shall not be interpreted as a Federal assurance regarding later approval of any project; shall not commit the United States to any type of reimbursement or credit for the Proposed Work; does not alter any process to be followed by the Government in making a determination to execute a future Design Agreement; nor does it provide any assurance that any future agreement will ever be executed for the project, the Proposed Work, or any portion of the project. Further, this MOU shall not be interpreted to signify any Federal participation in or commitment to the project or the Proposed Work. Finally, this MOU shall not be construed as committing the Government to assume any responsibility placed upon the Non-Federal Interest or any other non-Federal entity or as preventing the Government from modifying the project that could result in the Proposed Work performed by the Non-Federal Interest no longer being an integral part of the design of the project.

IN WITNESS WHEREOF, the parties hereto have executed this MOU, which shall become effective upon the date it is signed by the District Engineer.

DEPARTMENT OF THE ARMY

SOURIS RIVER JOINT WATER
RESOURCE BOARD

BY: _____
Col. Samuel L. Calkins
District Engineer

BY:  _____
David Ashley
Chairperson

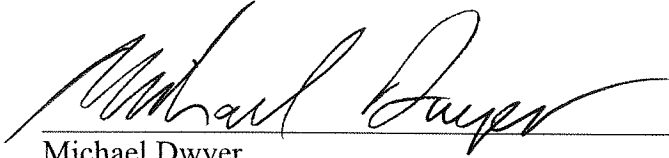
DATE: _____

DATE: 6-7-2018

CERTIFICATE OF AUTHORITY

I, Michael Dwyer, do hereby certify that I am the principal legal officer of the Souris River Joint Water Resource Board, that the Souris River Joint Water Resource Board is a legally constituted public body with full authority and legal capability to perform the terms of the MOU between the Department of the Army and the Souris River Joint Water Resource Board in connection with the Proposed Work to be provided or performed prior to execution of a Design Agreement for the Souris River Basin Flood Risk Management Project at Minot, North Dakota and that the persons who have executed this MOU on behalf of the Souris River Joint Water Resource Board have acted within their statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification this
8 day of June 2018.



Michael Dwyer
Lead Counsel, Souris River Joint Water Resource Board

Contract Recommendations

- | | |
|--|--------------|
| 1. BU-1A: Burlington Bridge Construction- | BARR |
| 2. MI-4: Maple Diversion Design | BARR-Houston |
| 3. MC-1: Outlaw Creek Design and Construction | BARR |
| 4. WC-1 Tierrecita Vallejo Levee Design | BARR |
| 5. MI-5: NE Tieback Additional Design | Houston |
| 6. Phase RC-1: Mouse River Park Bridge Design | HDR |
| 7. Phase SA-1: Sawyer Bridge Design | HDR |
| 8. Phase VE-1: Velva Bridge Design | HDR |
| 9. Phase BC-1: JCS Structure Conveyance Evaluation | Barr |
| 10. Flood Specific Emergency Action Plans | AE |

Flood Control Projections:

Year	2018 Budgeted Capital Improvement Plan	Revised Estimates 6/1/2018	Difference
2018	\$ 16,187,500	\$ 17,642,668	\$ 1,455,168
2019	16,187,500	29,490,000	13,302,500
2020	21,155,000	24,962,500	3,807,500
2021	21,070,000	26,625,000	5,555,000
2022	6,772,500	15,120,000	8,347,500
2023	12,967,500	11,907,500	(1,060,000)
	<u>\$ 94,340,000</u>	<u>\$ 125,747,668</u>	
			<u>\$ 31,407,668</u>

Current and projected expenditures