

**Minutes of Meeting  
Souris River Joint Water Resource Board  
Thursday, December 11, 2025**

A special meeting of the board of directors of the Souris River Joint Water Resource District was called to order by Chairman David Ashley at 12:00 p.m. on Thursday, December 11, 2025, after announcing that a quorum was present. The meeting was held in Bismarck, North Dakota as part of the 62<sup>nd</sup> annual Joint North Dakota Water Convention. Joint Board members in attendance were Jason Sorenson, Tom Klein, Clif Issendorf and Dan Steinberger.

The Joint Board discussed the proposed Agenda for the meeting.

**Jason Sorenson made a motion to approve the updated Agenda. Dan Steinberger seconded the motion. The motion passed without opposition.**

The Chairman requested signing of attendance record. There were introductions from all persons present at the meeting.

The draft minutes from the Thursday, November 6, 2025 Souris River Joint Board regular board meeting were reviewed.

**Jason Sorenson made a motion to approve the minutes from the November 6, 2025 regular meeting. Tom Klein seconded the motion. The motion passed without opposition.**

The Joint Board next reviewed the 2026 SRJB Regular Meeting Schedule. Ryan Ackermann explained the schedule and explained what meetings will be classified as special meetings.

**Clif Issendorf made a motion to approve the 2026 SRJB Regular Meeting Schedule. Jason Sorenson seconded the motion. The motion passed without opposition.**

Ryan Ackerman presented the Balance Sheet and Budget Report and the Joint Board reviewed the Budget Report included in the November Board Packet. Ryan Ackerman explained the Budget Report.

**Jason Sorenson moved to approve the Budget Report. Dan Steinberger seconded the motion. A roll call vote was cast. The motion passed without opposition.**

The Joint Board reviewed and discussed various bills set forth in the December Board Packet totaling \$9,275,832.54. Chairman Ashley opened it up for questions from the Joint Board on each bill being considered for approval and advised that the Verizon bill has been approved and paid by usual process. On Jim Maxson, Jerry Bents advised a memo is contained in the Joint Board and explained this is in regard to property impacts in Phase MI-6.

**Cliff Issendorf moved to approve the payment of bills totaling \$9,275,832.54. Dan Steinberger seconded the motion. A roll call vote was cast. The motion passed without opposition.**

Bjorn Berg of Houston Engineering updated on Phase MI-4. A Project Status Report from Houston Engineering is contained in the December Board Packet. Bjorn Berg indicated work toward 95% is ongoing

and is anticipated for June or July. Ryan Ackerman updated on the actions of the Minot City Council relative to a potential roundabout.

Bjorn Berg updated on Phase MI-5. A Project Status Report from Houston Engineering is contained in the December Board Packet. Bjorn Berg advised this phase is substantially complete.

Bjorn Berg updated the Joint Board on Phase MI-6. A Project Status Report from Houston Engineering is contained in the December Board Packet. Bjorn Berg showed a drone video to show the Joint Board updates of this phase.

The Joint Board next considered MI-6B Change Order No. 16. Park Construction is proposing Change Order No. 16 to account for additional contaminated soil removals that took place during construction. 570.1 Tons of additional material were removed and investigated than anticipated in the original bid. Full details are contained in the SRJB Joint Board Packet. Jerry Bents explained that the contamination is historic that existed prior to this project.

**Jason Sorenson moved to approve Change Order No. 16 in the amount of \$87,225.30 and authorize the Chairman to sign the agreement on behalf of the SRJB. Tom Klein seconded the motion. A roll call vote was cast. The motion passed without opposition.**

The Joint Board next reviewed MI-6B Change Order No. 17. Park Construction is proposing Change Order No. 17 for time and material costs for work detailed in Change Order No. 10. During the installation of utilities, there were numerous unknown underground obstruction removals required and were not shown in past record drawings from the City of Minot and therefore were not on the construction drawings for MI-6B. Full details of the change order are in the Joint Board Packet.

**Jason Sorenson moved to approve Change Order No. 17 in the amount of \$91,521.48 and authorize the Chairman to sign the agreement on behalf of the SRJB. Clif Issendorf seconded the motion. A roll call vote was cast. The motion passed without opposition.**

Bjorn Berg provided an update to the Joint Board on Phase MI-8/MI-9. A Project Status Report from Houston Engineering is contained in the December Board Packet. Bjorn Berg indicated that the 90% deliverable is approaching.

Jason Westbrock of Barr Engineering updated the Joint Board regarding Phase MI-7. A Project Status Report is contained in the December Board Packet. Jason Westbrock showed a drone video to update the Joint Board on progress in this phase of the project.

The Joint Board next considered authorization to Bid MI-7J. Phase MI-7J (Giraffe Boardwalk and Roosevelt Park Zoo Restroom) is ready for bidding. The engineer's estimate and advertisement for bids are contained in the Joint Board Packet.

**Dan Steinberger moved to authorize the advertisement of bids for Phase MI-7J. Jason Sorenson seconded the motion. A roll call vote was cast. The motion passed without opposition.**

Jason Westbrock provided an update to the Joint Board regarding WC-1. The Project Status Report is contained in the December Board Packet.

On the PER update, Jason Westbrock indicated there is no substantive update from the last meeting.

Ryan Ackerman provided the SRJB with a Rural Program Update. An Update Memo on FARM-TW is contained within the December Joint Board Packet. Ryan Ackerman indicated there is a bridge on the north side of Donnybrook, North Dakota that was constructed by the North Dakota Highway Department in 2024. A member of the public has raised concerns to Dan Steinberger about potential impacts to the downstream bridge on the east side of Donnybrook.

**Dan Steinberger moved to direct the SRJB administrator to participate in upcoming community meetings hosted by the Department of Water Resources to understand how Senate Bill 2027 affects local floodplain management and to report back to the SRJB in January with suggested follow up actions to address potential gaps in floodplain management in the Mouse River basin. Tom Klein seconded the motion. A roll call vote was cast. The motion passed without opposition.**

Dennis Reep of HDR Engineering provided an update regarding Rural Bridges. A Project Status Report is contained in the December Board Packet, along with an Update Memo.

On Mouse River Park, Ryan Ackerman showed the Joint Board a drone video of work completed over the past month on the Mouse River Park Bridge.

The Joint Board took note of future meetings and events as set forth in the December Board Packet. The next meeting of the Joint Board is scheduled to commence on January 8, 2026 in Room 203 of the Minot Auditorium.

In Personal Appearances, there were no personal appearances.

There being no further business to discuss, Chairman Ashley entertained a motion to adjourn.

**Clif Issendorf made a motion to adjourn the meeting. Jason Sorenson seconded the motion. The motion passed without opposition.**



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Jack Dwyer  
Legal Counsel