

Minutes of Meeting

Souris River Joint Water Resource Board

Thursday, April 5, 2018

A regular meeting of the board of directors of the Souris River Joint Water Resource Board was called to order by Chairman David Ashley on Thursday, April 5, 2018, in the Community Room of the Minot Auditorium, Minot, North Dakota. Joint Board members attending the meeting were David Ashley, Clif Issendorf, Roger Sauer, Tom Klein and Dan Jonasson. A roster of those attending the meeting is attached as Attachment A.

The Joint Board discussed the proposed Agenda for the meeting. Ryan Ackerman requested that the Joint Board consider an additional payment request from USACE.

Roger Sauer moved to approve the agenda. Dan Jonasson seconded the motion. The motion was approved without opposition.

The draft Minutes from the March 1, 2018, meeting were discussed.

Tom Klein made a motion to approve the Minutes from the March 1, 2018, meeting. Roger Sauer seconded the motion. The motion passed without opposition.

The draft Minutes from the March 28, 2018, meeting were discussed.

Dan Jonasson made a motion to approve the Minutes from the March 28, 2018, meeting. Roger Sauer seconded the motion. The motion passed without opposition.

The Joint Board discussed the January through March 2018 Budget Report, included in the Board Packet as Agenda Item No. 4.

Dan Jonasson made a motion to approve the budget report. Tom Klein seconded the motion. The motion passed without opposition.

The Joint Board discussed Agenda Item No. 5 regarding bills. The bills that were considered by the Joint Board are as follows:

Firm	Project	Project No.	Cost
Barr Engineering	StARR Program	1974-14	\$12,445.50
	BU-1 Burlington	1974-19	\$69,990.32
	USACE Feasibility Study	1974-16	\$82,175.61
	Phase 2 and 3 Construction	1974-26	\$104,605.44
Houston Engineering	MI-5 4 th Ave Tieback	1974-19	\$11,643.25
	Phase MI-1	1974-21	\$24,811.30
	USACE Feasibility Study-WIK	1974-16	\$44,781.75
Ackerman-Estvold	Administration	N/A	\$30,848.75
	IRSB Plan of Study		\$33,980.00

	USACE Feasibility Study-WIK	1974-16	\$7,835.00
HDR Engineering	BU-1 MI-5 Ind Ext Review	1974-19	\$19,605.85
Verendry	StARR Utilities	N/A	\$156.86
	Total		\$442,879.63
Verendrye	StARR Utilities	N/A	\$209.82

A discussion took place regarding the bills. It was noted that the Verendrye Electric bill for \$209.82 was approved and paid prior to the meeting by Chairman David Ashley per Joint Board policy that allows the Chairman to approve bills under \$500. The Verendry bill for \$156.86 is included as Attachment B.

Dan Jonasson made a motion to ratify the payment of \$209.82 to Verendrye Electric. Tom Klein seconded the motion. The motion passed without opposition.

Clif Issendorf requested an explanation regarding “ag damages,” which was an item included in Ackerman Estvold’s bill on page 124. Ryan Ackerman indicated that he would provide additional explanation to the Joint Board at a future meeting. Clif Issendorf requested whether the impacts discussed by Outlaw Creek construction were being dealt with at this time. Ryan Ackerman indicated that the Outlaw Creek project was not related to those impacts, which will be addressed at a future meeting.

Dan Jonasson made a motion to approve the bills in the amount of \$442,879.63. Tom Klein seconded the motion. The motion passed without opposition.

Jerry Bents provided the Joint Board with an update on Phase MI-1 and Phase MI-5. Jerry Bents referenced the Project Status Report on page 129 of the Board Packet. Jerry Bents provided the Joint Board with a time-lapse virtual tour of various construction sites in Phase MI-1, which is accessible by way of the official Joint Board website. Jerry Bents indicated that Phase MI-5 (4th Ave. NE Extension) design is 60% complete. Jerry Bents stated that Houston Engineering has spent time finalizing design for its segment of the Maple Diversion, including structural and civil and utility relocations, over the past month.

Jason Westbrook provided the Joint Board with an update on Phase MI-2/3 via conference call. Jason Westbrook referenced the Project Status Report on page 133. Jason Westbrook indicated that Phase MI-2/3 cameras are not up and running, but the team has selected locations for two cameras. A pre-construction meeting was held March 1, 2018, for Phase MI-2/3. Jason Westbrook indicated that the construction activity has been slow due to weather, but that work would take off after spring thaw. Jason Westbrook thanked those that organized the groundbreaking ceremony, and mentioned that the event was positive and ran smoothly. Jason Westbrook indicated that the geotechnical evaluations for the alternative alignment in Burlington met satisfaction, and that it was likely that the design team would use the alternative alignment. Jason Westbrook indicated that the Burlington project could potentially be bid in 2018.

Emily Huettl provided the Joint Board with an update on the StARR Program. Emily Huettl indicated that a relocation was recently accepted, and that 4 more closings were scheduled over the next month. Emily Huettl reported that another Ward County resident was now ready to sell using the funds earmarked for Ward County as agreed upon by the Joint Board and Ward County. Dan Jonasson asked whether this was one of the properties already approved, and for an estimate of cost. Emily Huettl indicated that this

was not one of the previously-approved properties, and that the Joint Board has not received an valuation yet. Emily Huettl reported that the bids received for demolition services were favorable.

Roger Sauer made a motion to accept the low bid for Sites 1 & 6 of the StARR Demolition and Site Restoration project by DL Barkie Construction in the amount of \$34,700, the low bid for sites 2 & 3 by Klimpel Excavating in the amount of \$17,530, and the low bid for Site 5 by Dig It Up Backhoe Service in the amount of \$6,400 and authorize the Chairman to sign the Notice of Awards, Construction Contracts and Notice to Proceeds on the SRJB's behalf. Tom Klein seconded the motion. The motion passed without opposition.

Emily Huettl discussed the bids for structures for resale. Some of the structures did not receive bids. Chairman David Ashley questioned whether any party expressed interest in the structures for which no bids were received. Emily Huettl stated that any structures that are removed by bidders result in cost savings to the Joint Board.

Tom Klein made a motion to approve the Resale Awards to the highest bidders and authorize the Chairman to sign. Roger Sauer seconded the motion.

Ryan Ackerman provided the Joint Board with a report regarding the USACE Feasibility Study. Ryan Ackerman provided the Joint Board with a description of the Maple Diversion project features. Ryan Ackerman indicated that the budget to complete the Feasibility Study increased by \$600,000, of which half would be the local share. The USACE has therefore requested payment of an additional \$300,000 as soon as possible, so that the Study can be completed prior to the next WRDA bill. Ryan Ackerman reported that, of the initial \$3 million budget for completing the Feasibility Study, half (\$1.5 million) has been paid by state and local, each contributing \$750,000. This would increase total state and local funding to \$1.8 million.

Tom Klein made a motion to pay USACE \$300,000 for continuation of the Feasibility Study. Roger Sauer seconded the motion. The motion passed without opposition.

The Joint Board discussed the North Dakota State Water Commission cost-share request contained at page 142 of the Board Packet.

The Joint Board discussed the upcoming meetings relating to the Mouse River Enhanced Flood Control Project. A list of meetings is contained in the Board Packet at page 173.

The Joint Board was addressed by Deputy Ag Commissioner Tom Bodine regarding plans and specifications utilized for Phase MI-2/3 bidding documents. Chairman David Ashley thanked Commissioner Bodine for his comments.

There being no further business, the meeting was adjourned.


Jack Dwyer
Legal Counsel



3330 Fiechtner Dr. • Suite #102 • Fargo, ND 58103
PHONE: (701) 235-2040 EMAIL: jack@ndwaterlaw.com

4-5-2018

Souris River Joint Board

Sign-In Sheet

Roger Sauer

David Arkley

Cliff Issendorf

Lorinda Haman

DUANE POOL

Dan Jonsson

Dusty Zimmerman

Emily Blumett

Vern Kongsli

Jerry Bents

Tom Klein

Maurice V Jones

Gusaw Schmal 47

Eileen M. Harkow

Cliff Cypell (State water news)

Jally Johnson

0005868300



615 Highway 52 West
Velva ND 58790-7417

Your Touchstone Energy® Cooperative

Office Hours: Mon-Fri 8AM to 5PM
Phone: 701-852-0406, 701-338-2855, 1-800-472-2141
E-mail: rec@verendrye.com
Web site: www.verendrye.com

8811 1 AV 0.375 4 8811
SOURIS RIVER JOINT BOARD C-20 P-26
PO BOX 1516
MINOT ND 58702-1516



This cooperative is an equal opportunity provider and employer.

Account Number 5868300

Statement Date 04/03/2018

Billing Summary

Previous Balance	\$209.82
Payments 03/07/2018	-209.82
Balance Forward	0.00
Current Charges	156.86

Amount Due \$156.86

Due Upon Receipt

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Payment Options:

We accept cash, check, money order, VISA or MasterCard.

- Electronically via SmartHub
- MoneyGram (Receive Code 15420)
- In person at our Minot or Velva offices
- Via the phone
- Set up auto pay
- Mail

Messages

CAUCUS MEETING APRIL 19, 2018 12:00 NOON AT RYDER COMMUNITY CENTER, N. MAIN AND 5TH AVE, RYDER.

Service Details

Loc: 028361401940 Addr: 7987 CTY ROAD 15 W Desc: Rate: 013

Meter Reading Details	Meter 58616426	Detail of Charges	
Current Reading	04/01/18 35,248	KWH Revenue	367 KWH \$37.98
Previous Reading	03/01/18 32,856	Facility Charge	23.00
Master Meter Usage	2,392	Total This Service	\$60.98
Less Sub Meter Usage	2,025		
Total Usage	367		

Loc: 028361401940 Addr: 7987 CTY ROAD 15 W Desc: Heat Meter Rate: 112 Heat Meter

Meter Reading Details	Meter 125127184	Detail of Charges	
Current Reading	04/01/18 34,693	KWH Revenue	2025 KWH \$91.13
Previous Reading	03/01/18 32,668	Facility Charge	4.75
Total Usage	2,025	Total This Service	\$95.88

Please Return This Stub With Your Payment

Tear Stub Along This Dotted Line

Yes! I would like to sign up for Auto Pay!

Your payment and any returned checks may be processed electronically.

Account#: 5868300
Subject to 1.5% penalty if not paid by 04/22/2018.

Amount Due: \$156.86

Checking Savings
Attach a voided check or savings deposit slip (you will receive a 50-cent credit each month).

Visa/Mastercard No. _____ exp. _____

X _____
Authorized signature on my account must match name on account

Verendrye Electric Cooperative
615 Highway 52 West
Velva ND 58790-7417



SOURIS RIVER JOINT BOARD
PO BOX 1516
MINOT ND 58702-1516

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